



St. Columba

EPISCOPAL CAMP AND RETREAT CENTER

Wedding Guide

St. Columba Episcopal Camp and Retreat Center
Memphis, Tennessee



Welcome to Our Sanctuary



Serenity with Amenities

Our beautiful scenery and warm facilities create a special setting for those who want a simple wedding without the fuss and formality of other venues. Decorate the space as you like, hire any caterer you want, and make it your own.



Simplicity

Whether you are looking for an intimate event for 20 or a celebration for 150, St. Columba's 145-acre campus, caring staff, and delightful retreat facilities combine to provide couples a memorable occasion.



St. Francis Outdoor Chapel

Picture yourselves getting married here in St. Francis. Our lovely lakeside chapel is idyllically located in a pecan grove and seats up to 150.

Other Options

Scheibler Lodge

1800 sq ft indoor venue with beautiful bay window and attached dining room.



Gates Pavilion

Large outdoor pavilion with natural views and rustic atmosphere.



WEDDING GUIDE

ST. COLUMBA EPISCOPAL CAMP AND RETREAT CENTER

MEMPHIS, TENNESSEE



Dining

Unlike other venues we do not require specified caterers or even require that you hire us. From rehearsal dinners, to cocktail hours, to receptions, you will find wonderful spaces to dine at Scheibler Lodge or Gates Pavilion.



WEDDING GUIDE

ST. COLUMBA EPISCOPAL CAMP AND RETREAT CENTER

MEMPHIS, TENNESSEE

Wedding Guide

St. Columba Episcopal Camp and Retreat Center Memphis, Tennessee

We are so thankful you are considering St. Columba for your wedding. Our mission is hospitality so we look forward to assisting and supporting you and your special event.

Wedding Options

St. Francis Outdoor Chapel & Gates Pavilion

Includes: Arrival 4pm Friday for rehearsal and decorating, all day availability at Gates Pavilion and St. Francis Outdoor Chapel for the wedding and reception, and all décor/rentals have to be picked up by noon on Monday. This rate also applies to other outdoor areas of our campus chosen for your ceremony.

Cost: \$1600 Add \$100 and include Sander's Lodge as a space to get ready!

St. Francis Outdoor Chapel & Scheibler Lodge

Includes: Arrival 4pm Friday for rehearsal and decorating, all day Saturday availability at Scheibler Lodge and St. Francis Outdoor Chapel for the wedding and reception, four bedrooms available for dressing, and all décor/rentals have to be picked up by noon on Monday.

Cost: \$4500 (same price applies for Johnson or Coleman Lodge)

Scheibler Lodge

Includes: Arrival 4pm Friday for rehearsal and decorating, all day Saturday availability at Scheibler Lodge for the wedding and reception, four bedrooms available for dressing and all décor/rentals have to be picked up by noon on Monday.

Cost: \$4000 (same price applies for Johnson or Coleman Lodge)

Additional Options

Lodging for Out of Town Guests (2023-2024)

Scheibler Lodge: Scheibler Lodge is a 19 bedroom lodge that can hold up to 40 people. Most rooms have two beds with shared bathroom with the next room.

\$179 per room for 2 nights \$102 per room for 1 night
Min: 8 rooms Min: 12 rooms

Coleman Lodge: Coleman Lodge is a six bedroom lodge that can hold up to 18 people. The large great room, porches, kitchen, and multipurpose rooms are a wonderful space for people to gather between wedding events.

\$240 per room for 2 nights \$140 per room for 1 night
Min: 4 rooms Min: 6 rooms

Johnson Lodge: Johnson Lodge is a six bedroom lodge that can hold up to 18 people. The large great room, porches, kitchen, and multipurpose rooms are a wonderful space for people to gather between wedding events.

\$240 per room for 2 nights \$140 per room for 1 night
Min: 4 rooms Min: 6 rooms

Sander's Lodge: Bunk bed facility for up to 20 people.

\$35 per person per night

Wedding Night Lodging

St. Margaret's Hermitage is an inviting tiny house with kitchenette, front porch, and is separated from our other lodging spaces which makes it a wonderful place for the new spouses to stay following the ceremony.

\$100 per night

Additional Options Continued

Guest Recreation

St. Columba is equipped with amazing waterfront and high adventure programs that can be added for an additional charge and a minimum of 10 people. Ask for details.

Meals

St. Columba is able to offer meals to your guests at a rate of \$14 (Breakfast), \$15 (Lunch), and \$19 (Dinner). Rehearsal and/or wedding banquets are quoted separately once we understand the menus desired by the couple.



Wedding Policies

Rehearsal

St. Columba is able to make its space available Friday between 4-7pm for your rehearsal ceremony. If you choose to host your rehearsal dinner at St. Columba that is included in your wedding fee. Meals provided by St. Columba are an extra per person rate.

Outdoor Weddings & Rain

St. Columba reserves your event and facilities for specific dates so unfortunately we are unable to offer complimentary transfers to other dates. Every reservation includes a facility that is rented in addition to our Outdoor Chapel and that facility is considered the rain plan for your event. If you choose to cancel, you forfeit your deposit and are eligible to rebook.

Alcohol

Legal and common sense use of alcohol is permitted at St. Columba. We do not have a liquor license nor on-staff licensed bartenders so should you serve alcohol from a bar during your event(s), you must provide a Tennessee licensed bartender. S/he will need to establish a firm open and close time with St. Columba's management, monitor guests for intoxication, may not drink during your event, and can never serve underage people.

Music at Gates Pavilion

Though insulated from nearby neighborhoods Gates Pavilion is in close enough proximity to nearby neighbors that all music must cease by 10pm.

Outside Caterers

St. Columba unlike other wedding venues does not restrict you to certain vendors. Several of our lodges have kitchens but unfortunately Scheibler Lodge's commercial kitchen cannot be used by outside caterers which limits weddings booked at Scheibler Lodge from access to cooking and refrigeration space. We advise if you are having your caterer serve at Scheibler Lodge you should advise them they will not have any kitchen space in which to serve. St. Columba's food service department is able to provide food for your event for a separate fee.

Wedding Policies Continued

Wedding Coordinator

We advise all groups to assign a “wedding coordinator” who we will receive instructions from prior to and during your event. Sometimes families give opposing instructions for our team so this allows a clear flow of information and decision-making. We recommend assigning this to someone other than the individuals getting married.

Decorating/Set-up

Other than tables, chairs, and tablecloths from our inventory, any decorating is the responsibility of the wedding party. Undecorating the facility is also the responsibility of the wedding party. St. Columba’s staff are not able to decorate or undecorate without additional charges of \$100 per hour. Our facilities all have fairly permanent furniture and fixtures (i.e. picnic tables at Gates Pavilion, beverage station at Scheibler Lodge, etc) that we do not permit groups to move. Smaller furnishings can be moved by groups so long as they return them to their original location by noon on Monday following your event. We do not provide storage of decorations past noon on Monday.

Non-Exclusive Use

St. Columba is not able to provide exclusive use of its entire campus unless you book all of its buildings. You should expect other guests on property during your event and we will identify areas/times that are off-limits during the ceremony so other guests do not disturb your event.

Officiant

St. Columba is unable to provide a celebrant or officiant for your wedding.

Deposit/Cancellations/Damages

If you cancel your event within 120 days of the start date, you forfeit your deposit without exception. The deposit is the base cost of your wedding. Cancellations/refunds are not given for poor weather as every wedding is required to have a rain plan for outdoor weddings. A one-time only transfer of the wedding event can be made to another date if St. Columba receives your request 120 days or more in advance and may not be applied to any other St. Columba event. The wedding party is responsible for all damages.